



## **CODE OF CONDUCT FOR ST CONRAD'S FOUNDATION PHASE LEARNERS.**

### **DISCIPLINE PROGRAMME**

Foundation Phase

#### **MISSION STATEMENT**

The mission of the College is to mobilize the community, parents, staff and leaders with a common vision to serve God and humanity by developing learners' talents holistically so that the learner may be a worthy member of society.

I .....(name and surname of learner) promise to

#### **BE FRIENDLY**

- ❖ and welcome new children into our school and our class
- ❖ and greet visitors and staff members at all times
- ❖ and say thank you and please sir/madam

#### **BE POLITE**

- ❖ and avoid using bad language
- ❖ and respect our friends and all staff members
- ❖ and don't argue with teachers
- ❖ and respect each other's property
- ❖ and wait my turn

#### **BE SELF-CONTROLLED**

- ❖ by controlling my tongue and my temper
- ❖ by lining up as quickly as possible and moving quietly from class to class
- ❖ by accepting one another and not insulting one another

#### **BE CONSCIENTIOUS**

- ❖ by completing all tasks neatly, with pride and on time
- ❖ by writing down all homework in my Diary
- ❖ by giving of my best
- ❖ by reading

#### **BE WISE**

- ❖ and leave all toys, knives, BB guns and dangerous objects at home
- ❖ and hand in lost property (including money) to my educator
- ❖ look after my belongings and make sure my name is on all of them
- ❖ and be accountable and accept responsibility for my choices and actions
- ❖ and FORGIVE AND FORGET

#### **BE PEACE LOVING**

- ❖ and avoid violent people and using violence
- ❖ and discuss any problems I might have with my educator
- ❖ and solve my problems peacefully and without force
- ❖ and don't gossip about my friends
- ❖ and have empathy for one another by caring about my friends' feelings

- ❖ and together we will have a happy family!!!

### **BE AN ADVERTISEMENT FOR ST CONRAD'S COLLEGE**

- ❖ and uphold all the promises
- ❖ and save my chewing gum and nail varnish for home
- ❖ and be proud of my uniform
- ❖ and be loyal to my school

### **DISCIPLINE IN THE FOUNDATION PHASE:**

The focus of discipline is positive and encouraging. Children need structure and routine, boundaries need to be set. When these boundaries are crossed, there must be a reaction. In this environment, the child learns responsibility and a respect for authority. This process towards adulthood is very difficult and needs to be shared with the parents who are the primary educators of their children.

Our vision remains paramount. We want to maintain the culture of teaching and learning. This cannot happen in a climate of disorder. From time to time we will be faced with dysfunctional behaviour and then the following programme of action will be implemented.

- ❖ Break detention
- ❖ Time out (isolation) – constantly disruptive in class
- ❖ Discussion with Phase Head/ PS Head
- ❖ Individual counselling with counsellor (This will only happen after consultation with parents)
- ❖ Conference with parents and Phase Head
- ❖ Discussion with class educators

### **BREAK DETENTION (Supervised by educator on break duty)**

Learners could get a detention for:

- ❖ Challenging classroom boundaries or educators
- ❖ Disruptive behaviour
- ❖ Disrespect
- ❖ Disobedience
- ❖ Foul language
- ❖ Homework not completed
- ❖ Repeatedly late for school.
- ❖ Three break detentions will result in parental contact.

### **ANY OF THE FOLLOWING MISDEMEANOURS WILL RESULT IN PARENTAL CONTACT**

- ❖ Physical, verbal and psychological bullying
- ❖ Fighting
- ❖ Damaging school property
- ❖ Stealing

### **DAILY REPORT:**

Learners will be put on daily report for two weeks after three detentions. Parents must sign these reports every day. A meeting will be scheduled with the parents, educator and Phase Head after the two weeks have lapsed to discuss the way ahead.

### **REPETITIVE OFFENSES:**

If an offence is repetitive behaviour the parents will be contacted and a meeting/conference with the Phase Head will be set up after which counselling will then take place with the counsellor.

**EXPULSION:**

Should the behaviour of the learner not improve even after repeated parental contact/conferences and counselling sessions, the school executive reserves the right to ask the parents to remove the learner from the school.

Repeated disruptive behaviour has a negative effect on the teaching – learning process and we cannot allow learners to curtail the progress of the other learners at the school. This will only be considered after a thorough investigation has been conducted by the school executive and the parents have been communicated with.

.....  
Parent Signature

.....  
Date